

**Insurance Requirements for the Participation by School Districts and
Outside Organizations for their Students, Staff, and Employees Visiting the
University of California, Riverside Campus**

Insurance

The coverages referred to under A and B below shall be primary and shall be endorsed to include **The Regents of the University of California as an additional insured**. Such provisions, however, shall apply only in proportion to and to the extent of the negligent acts or omissions of District, its officers, agents, and employees. Certificates of Insurance shall provide for thirty (30) days advance written notice to The Regents of the University of California of any modification, change, or cancellation of any of the below insurance coverages.

Note: For school districts providing insurance coverage for more than one participating school, only one certificate providing District wide-coverage is required.

- A. Commercial General Liability Insurance (contractual liability included) with a minimum limit of \$1,000,000 per occurrence.

If the above insurance is written on a claims-made form, it shall continue for three years following termination of the Indemnification/Hold Harmless Agreement. The insurance shall have a retroactive date of placement prior to or coinciding with the effective date of the Indemnification/Hold Harmless Agreement.

NOTE: The dollar amount of a deductible or Self-Insured Retention should be indicated on the certificate.

- B. Business Automobile Liability Owned, Scheduled, Non-Owned or Hired Automobiles with a combined single limit of not less than \$1,000,000 per occurrence.
1. For those Districts and other Organizations that own their own buses, evidence of Owned Automobile coverage is required.
 2. For those Districts and other Organizations that contract for bus service, evidence of Hired Automobile Coverage is required from the District.

PLEASE NOTE: In the event that a School District or an Organization has insurance limits that are less than the amounts specified, evidence of insurance should still be submitted showing the current policy limits and coverages so that the information can be reviewed by the Campus Director of Risk Management for an exception if so warranted.

Please note that exceptions may be granted under certain circumstances on the insurance limits only, not on the types of coverages.

It should be expressly understood, however, that the coverages required herein shall not in any way limit the liability of the District or Organization.

The Regents of the University of California
Surge Building, 3rd Floor
900 University Ave.
Riverside, CA 92521

Revised 12-28-12